

20180902 - Daily Scrum Meeting Minutes

20180902 - Daily Scrum Meeting Minutes

Attendees: [Adrian Rodriguez](#) [Carlos Vera](#) [Cristian Cepeda](#) [Julian](#) [Oscar Antonio Padilla](#)

Start time: 6p

End time: 6:30p

[Adrian Rodriguez](#) :

- What was done since the last scrum meeting?
 - Organized communication channels on slack
 - Created and uploaded minutes for PO meeting #1
- What is planned to be done until the next scrum meeting?
 - Create issues on Jira
 - Take a look at provided flowchart
- What are the hurdles?
 - No clear sense of direction from PO team
 - PO on vacation until September 18th
 - Long weekend, no communication with Margaret until Tuesday

[Carlos Vera](#) :

- What was done since the last scrum meeting?
 - Look over documentation for scrum, Jira+Confluence
 - Install slack
 - Go over MDC web page, especially BCC content
- What is planned to be done until the next scrum meeting?
 - Read Granicus PDF provided by Margaret
 - Learn more about React, NodeJS
- What are the hurdles?
 - Need more information from MDC for project ideas

[Cristian Cepeda](#) :

- What was done since the last scrum meeting?
 - Read and annotated a few articles on how to version control files.
 - Added google calendar to integrate with slack.
 - Added google hangout to integrate with slack.
 - Spent some time on laserfiche website and saw some videos on youtube
- What is planned to be done until the next scrum meeting?
 - Read "RFC MDC - Granicus.pdf" found inside the resource folder in the shared google drive.
- What are the hurdles?
 - Same as you guys for now.

[Julian](#) :

- What was done since the last scrum meeting?
 - Stayed in touch with team as to project and ideas moving forward
 - Took a look at Laserfiche website to gather an idea of agenda management discussed during meeting
- What is planned to be done until the next scrum meeting?
 - Took a look at flowcharts and articles posted by group members
 - Take a look at Laserfiche more in detail to get a better idea
 - Continue to communicate with team as to the plan moving forward
- What are the hurdles?
 - Still no clear idea as to starting the project and main goal for PO

[Oscar Antonio Padilla](#) :

- What was done since the last scrum meeting?
 - Posted some mentioned tasks in the Slack #sprint1
 - Created shared Google Calendar for us to enter important dates
 - Added Emails.txt to Drive for universal access to group emails
- What is planned to be done until the next scrum meeting?
 - Read flow-charts more thoroughly
 - Start drafting email to send to Margaret, with collaboration
 - Continue to brainstorm
- What are the hurdles?
 - No clear direction, need Product Backlog